

Joshua Paroski

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Improve company performance through enhanced quality standards; deploying strong GAAP principles and understanding

Authorized to work in the US for any employer

Work Experience

ERP Consultant (Remote)

High Touch Technologies

June 2023 to Present

- Worked with various clients to implement Acumatica ERP system.
- Advised clients using Acumatica ERP system how to create financial statements, upload financial data, reconcile bank accounts.
- Attended Acumatica project implementation meetings and worked with OneNote to keep project timelines up to date.
- Created P&L, Balance Sheet, and other custom financial reports in the Acumatica system.
- Created and released month end tax reports for clients.
- Resolved incoming Acumatica tickets from various clients.
- Participated in large scale, 3 tenant, Acumatica implementation and additional single tenant implementation at the same time.
- Analyzed and procured master general ledger chart of accounts for multiple company entities.
- Reviewed client bank reconciliation processes for errors and possible Acumatica software issues.
- Communicated with Avalara 3rd party provider to implement use tax tracking software for High Touch department.

Director of Operations/Media/Sound & Visual Tech/Admin Asst/CAC Member

The Lord's House of Prayer/For God's Glory - Crandall, TX

January 1997 to Present

- My initial job started when I was 10 years old and I still currently work for the church still today. So an over 25+ years experience working in ministry!
- Performed clerical work for pastoral and church staff such as answering phones, scanning documents, filling out paperwork, timecard review, etc.
- Worked as audio/visual tech maintaining church's soundboard and projector screen.
- Performed maintenance/IT work on sound equipment and computer equipment
- Created presentations for church services, weddings, and funerals along with any musical needs as well.
- Directed an Easter play in 2018 and oversaw both creative and musical and stage props during practices and the day of the performance.
- Served on Church Advisory Council board starting at age 18 until present.
- Served as puppeteer, sound & set design, child registration, and creative services for over 12+ Vacation Bible School events.

- Served as part of the homeless outreach team and hospital outreach team and served as church member prayer request line as well.
- Chaperoned any teenage class events such as church lock-ins, Acquire the Fire trips, vacation trips, movie going events, connection events, etc.
- Served as driver for Pastor and Assistant pastor to go to church member and non church members houses for prayer and counseling.
- Oversaw transition from The Lord's House of Prayer to For God's Glory name change. Including all social media and logo design and set design.
- Helped launch For God's Glory onto social media platforms and directed services going live on Youtube, Facebook, Twitch, etc.

Accounting IT Consultant

AIM Solutions

November 2022 to May 2023

- Worked with clients to implement Acumatica ERP system.
- Advised clients using Acumatica ERP system how to create financial statements, upload financial data, reconcile bank accounts.
- Attended Acumatica project implementation meetings and worked with Asana to keep up with project tasks.
- Worked on various Acumatica IT errors/cases for various clients.

Senior Accountant

United Surgical Partners International - AddisonTX

July 2022 to November 2022

- Reviewed P&L for accuracy and recommended any journal entries/adjustments needed.
- Completed month end balance sheet reconciliations and bank reconciliations for 3 ASC centers and 1 hospital.
- Reviewed monthly payroll entries for accuracy and any recommended journal entries/adjustments needed.
- Reviewed contract labor and purchased services and professional fees monthly.
- Created monthly/quarterly/yearly financial reports
- Calculated budgets/trackers for various expenditures per quarter/yearly
- Worked as financial liaison with vendors and financial banks for funding of large capex purchases
- Worked with hospitals and surgical centers on 2023 yearly budget.
- Uploaded financial data into Adaptive and Oracle

Senior Accountant

Vaco - Dallas, TX

April 2022 to May 2022

- Worked at Diamond Products as a consultant for short term project
- Reviewed P&L for accuracy and recommended any journal entries/adjustments needed
- Maintained daily bank activity
- Collaborated with Germany branch for conversion of system to system Financials and journal entries
- Created monthly/quarterly/yearly financial reports
- Calculated budgets/trackers for various expenditures per quarter/yearly

Senior Accountant

PSN Affiliates - Plano, TX

August 2021 to April 2022

- Reviewed P&L for accuracy and recommended any journal entries/adjustments needed
- Reviewed monthly payroll entries for accuracy and any recommended journal entries/adjustments needed.
- Maintained daily bank activity
- Collaborated with Hub digit on various entries/education needed
- Reviewed contract labor and purchased services and professional fees monthly.
- Created monthly/quarterly/yearly financial reports
- Calculated budgets/trackers for various expenditures per quarter/yearly
- Worked as financial liaison with vendors and financial banks for funding of large capex purchases
- Oversaw entire Capex Funding project (over \$15 million dollars project)
- Worked with Purchasing to determine/create new capex policy/procedures

Producer/Camera Operator

Don Clowers Ministries - Carrollton, TX

September 2017 to March 2022

- Worked with Pastor Don Clowers & Pastor Al Rowan and other church leaders on weekend flow and services programming.
- Led entire production crew during services to ensure the correct programming flow.
- Suggested upgrades to systems and other multi-function rooms.
- Executed weekly and monthly projects on a church wide scale.
- Attended monthly and quarterly church vision meetings regarding programming, content, church vision, etc.
- Worked one of three cameras to capture congregation footage and pastor/guests footage for programming.
- Provided video support for church services and other events.
- Used BlackMagic and ProPresenter software during services for lower thirds, camera switches/cuts, and other music and pastoral requests and adverts.

Senior Accountant

ViaOne Services - Dallas, TX

October 2020 to August 2021

- Calculated agent commission pay on a weekly basis.
- Paid agent commissions weekly using JPMorgan ACH process/wire process.
- Created month end reports (balance sheet, income statement, prepaid schedule) for owner's month end and quarter end meetings.
- Reconciled bank accounts for Boomerang, CTC, and Cali D organizations (under the Via One corporate umbrella.)
- Created month end journal entry accruals for 3 of our company organizations.
- Maintained daily cash flow tracker for CTC and Cali D organizations.
- Researched any agent payment issues for commissions (ACH returns, AMS report errors, uploading invoice errors, etc)
- Booked month end entries for Alchemy insurance company (accruals, utilities, etc).

Accountant

Ardent Hospice - Flower Mound, TX

June 2020 to October 2020

- Calculated hazard pay for Cornerstone Home Health during COVID-19 pandemic.

- Delivered personal protection equipment (PPE) to Cornerstone & Ardent Hospice organizations from various PPE warehouses/organizations.
- Reconciled 6 months of cash for MaximaCare and 2 months of Cornerstone using very little backup/information.
- Created month end journal entry accruals for 2 home health organizations and 1 hospice organization.
- Posted and reviewed payroll for 3 different companies (2 home health, 1 hospice).
- Posted monthly provider and nurse practitioner payments based on in person home visits with patients over 3 organizations.
- Applied U.S. GAAP principles in reviewing journal entries.
- Helped provide reports for 2 home health organizations (MaximaCare & Cornerstone) and 1 hospice organization (Ardent Hospice).

Accountant III

Christus Health - Irving, TX
February 2020 to April 2020

- Contracted with Inficare Tech to work at Christus Health as Accountant III.
- Created month end journal entry accruals for 3 hospitals and 4 mobile hospitals.
- Posted and reviewed accounts receivable bills from various vendors.
- Prepared monthly journal entries for hospitals, both reclasses and accruals.
- Posted monthly journal accrual entries including: prepaids, facility expenses, additional facility expenses, rent, utility, etc.
- Applied U.S. GAAP principles in reviewing journal entries.
- Helped provide reports for hospitals for Christus Health.
- Laid off due to COVID-19 Pandemic

SOX Accountant

Alliance Data - Plano, TX
November 2019 to January 2020

- Contracted with Swoon Consulting to work at Alliance Data Senior Accounting Consultant.
- Completed SOX testing for various subsidiaries of Alliance Data.
- Researched and compiled data for SOX testing purposes.
- Collaborated with various accountants and Deloitte auditors to answer questions and obtain information for SOX testing modules.
- Tested new SOX and Blackline testing modules and provided feedback on efficiency of the new testing modules.
- Worked with Deloitte & Touche to provide answers on processes for SOX testing and Alliance Data accounting processes.
- Applied U.S. GAAP principles in reviewing journal entries.
- Helped provide reports for publicly traded company Alliance Data.

Senior Accounting Consultant

Lifecare Health Partners - Plano, TX
July 2019 to November 2019

- Contracted with Unity Search to work at Lifecare Health Partners as a Senior Accounting Consultant.
- Posted and reviewed accounts payable invoices from various vendors.
- Posted and reviewed accounts receivable bills from various vendors.
- Prepared monthly journal entries for hospitals, both reclasses and accruals.

- Posted monthly journal accrual entries including: prepaids, facility expenses, additional facility expenses, rent, utility, etc.
- Posted monthly depreciation and disposal entries for all Lifecare Health Partners fixed assets including buildings, machines, etc.
- Calculated and posted and paid monthly and quarterly sales & use tax for all Lifecare Health Partners hospitals. Both in calculating the amounts, posting in the GL, and going to the federal websites to submit the reports and pay the entities as well.
- Created month end/quarter end reports for Lifecare Partners using Great Plains 2013 and Great Plains 2018 and FRX programs.
- Reclassified monthly salary and merchandise transfers from hospitals to hospitals.
- Created department expense reports to upper management for review.
- Reclassified various items in the general ledger and ensured accuracy that all accruals and invoices were accounted for month to month and quarter to quarter.

Senior Accountant

Mothers Against Drunk Driving - Irving, TX
February 2019 to May 2019

- Contracted with Financial Additions to work at Mothers Against Drunk Driving as a Senior Accountant.
- Posted and reviewed accounts payable invoices from various vendors.
- Posted and reviewed accounts receivable bills from various vendors.
- Prepared monthly journal entries for Concur expenses for various executive level employees.
- Calculated reimbursement amounts for various MADD offices.
- Created month end/quarter end reports for MADD using Intacct accounting system.
- Posted cash deposits and employee payroll expense.
- Reviewed grant contracts and calculated percentage allocation of what was paid by grant and MADD.

Senior Accountant

Neiman - Dallas
October 2018 to February 2019

- Contracted with Financial Additions to work at Neiman Marcus Corporate as a Senior Accountant.
- Posted precious jewelry adjustments for all Neiman Marcus stores, including pre and post sales transactions.
- Posted monthly accruals for various precious jewelry vendors such as Chanel, Piaget, etc.
- Prepared monthly reconciliations for all precious jewelry sales (RNC Balancing, PJ Sales Balancing, Month End Balancing, PJ Aging, ICE Suspended Sales, Shortage/Shrinkage, Chanel Reserve, PJ Reserve, etc).
- Prepared monthly journal entries for import MDAs, ICE suspended sales accrual, and ICE suspended sales reversals.
- Worked with store level employees to research items for precious jewelry adjustments such as receipts, date of sales, SKU codes, etc.
- Created month end/quarter end reports for Neiman Marcus Blackbook (book that goes to owners).

Senior Accountant

Xome - Lewisville, TX
May 2018 to August 2018

- Contracted with Xome through Bartech Solutions staffing agency on assignment as a Senior Accountant
- Created invoice accruals for monthly vendors
- Reviewed all incoming invoices for determination of capitalization or expense category.

- Mentored and educated and managed Chennai, India staff accountant team on any new recons, policies and procedures, and/or accounting principles
- Prepared three monthly bank reconciliations and ensured accuracy of bank statement versus what is in the Workday GL system.
- Supervised and Managed and reviewed Chennai staff accountant team's recons, bank statement recons, journal entries
- Developed new processes for month end recon checks
- Investigated/reviewed any anomalies in the GL balance as well as depreciation schedules.

Staff Accountant

Caliber Collision - Lewisville, TX

March 2017 to December 2017

- Answered all incoming GL and reclass inquiries for all Caliber Collision centers in California.
- Prepared monthly bank reconciliations and ensured accuracy of bank statement in the Workday system.
- Calculated and prepared journal entries for paint and part rebates for every Caliber Collision center for over 12 different paint/parts vendors.
- Prepared journal entries for the utility accruals (Electric/Trash) for all Caliber Collision centers.
- Prepared monthly negative cash reconciliation to ensure accuracy of the Workday GL program versus what treasury had reported.
- Performed month end center review/analysis for over 200+ Caliber Collision centers.
- Pulled invoices to determine eligibility for capitalization based upon Caliber Collision's policy.
- Performed monthly paint inventory analysis to ensure accuracy of what vendors reported versus Workday.
- Prepared monthly 90 day analysis of all Caliber Collision items regarding paint, sublet, and towing across all Caliber Collision centers.

Staff Accountant

Greystar Property Management - Irving, TX

November 2016 to March 2017

- Provide explanations for monthly variance analysis and financial statement review.
- Created financial change forms for documentation/backup of monthly reclasses, accruals, and capitalizations for Greystar managed properties.
- Calculated management fees, owner distribution fees, and created void/stop pay/reissue documents for various payments/refunds to vendors, residents, etc.
- Posted monthly GPR, Utilities, Wires, and Petty Cash, and other various cash/accrual transactions.
- Prepared monthly bank reconciliations and ensured accuracy of bank statement versus what is in Yardi 7S system.
- Committed payables for AP to process checks to pay vendors.
- Prepare schedules to support periodic filings with the Securities and Exchange Commission (SEC) and materials provided to the Board of Directors, Audit Committee, and members of management.

Staff Accountant

CEC Entertainment - Irving, TX

November 2015 to September 2016

- # Assisted in the preparation and analysis/reconciliations of leases/balance sheet accounts including accruing CAM, rent, percentage rent, noncash (deferred) rent, legal fees, and analyzing new leases to determine if they qualify as capital or operating leases.
- # Prepared detailed analysis to determine whether or not stores assets are impaired.
- # Reconciled daily cash activity and record related journal entries. Regarding daily credit card sales, incoming wires, and miscellaneous deposits.
- # Prepare schedules to support periodic filings with the Securities and Exchange Commission (SEC) and materials provided to the Board of Directors, Audit Committee, and members of management.
- # Provide explanations for monthly variance analysis and financial statement review.
- # Document policies and procedures and update the accounting policy manual for areas of responsibility.
- # Maintains/Updates Lease schedules (deferred rent/straight line amortization) for over 1000+ stores, both national and international, for both Chuck E. Cheese stores and Peter Piper Pizza stores.

Staff Accountant

Milestone Management - Dallas, TX

May 2014 to October 2015

Responsibilities

- Researches and answers Property Managers' questions regarding tenant statements.
- Prepares security deposit refund invoices and delivers to Accounts Payable department.
- Reviews capital account payable voucher submissions for legal and repair and maintenance expenses to determine whether certain criteria is met for capitalization
- Performs monthly P&L reviews to determine for reclassification (expense to capitalization or capitalization to expense or coding errors) as well as review A/P (Property Accruals-Site) for entire Milestone managed properties
- Performs monthly Utility and Other Income Analysis for 60+ properties and R&M Site & R&M Building Analysis for all of Milestone managed properties (100+ multi-unit properties)
- Calculates Construction Management Fees for 60+ properties
- Reviews and updates Balance Sheet Schedules monthly to ensure all entries for prior month have been booked.
- Reviews lease audits monthly to determine accuracy of the lease file versus Yardi file
- Enters weekly contracts, draw requests, and change orders into ACE program for records of properties performing various projects (construction, remodeling, etc)
- Prepare monthly escrow bank reconciliations for accuracy of statement in order to match what is in the Yardi/Essbase system.
- Performs quarter end duties (Compliance Reporting) such as sending Quarter End financial reports to Berkadia, Walker Dunlop, and other third parties who hold loans with Milestone and the properties
- Calculates and creates journal entries for monthly Asset Management Fees
- Performed year end review (beginning of year versus end of year) of Fixed Assets and created walkforward report to show where the changes occurred.
- Reviews monthly mortgage statements for all Milestone properties to ensure accuracy of journal entries made
- Reviews weekly Sweep sheets (movement of cash from one account to another) for accuracy of Sweep sheet versus statements

- Prepares Owner Reporting statements (Trial Balance, Cash Forecasts, Mgmt Fees, Variance Reports, Capex Variance Reports, Rent Rolls, Gross Potential Rent, and other Owner Reporting financial statements (Income Statement, Actual vs. Budget, Capitalization Report, Month to Month Reports)
- Calculates and records appropriate amortization of insurance policies, utilities contracts, etc.
- Performs monthly Advertising Analysis for all Milestone managed properties.

Accomplishments

Acquired job duties of reviewing Capital Accounts Payable Vouchers, Coding incoming invoices for AP, Review of coding on Construction contracts, and Reviewing weekly Cash Sweep sheet for accuracy. All these duties acquired due to taking initiative to learn the skills without being instructed to do so

Skills Used

Yardi

Essbase

ACE

Excel

Hyperion

Scheduling Coordinator

CenseoHealth - Dallas, TX

July 2012 to April 2014

Served as member liaison for scheduling of risk adjustment services offered by various Medicare advantage plans (Humana, Blue Cross Blue Shield, Highmark, UAM, Wellcare, New West Medicare)

Updated and coded member's records to match current status of participation in services using Microsoft Access and Virtus [Internet based scheduling database]

Handled all incoming and outgoing scheduling phone lines

Ensured accuracy of member's medications and medical information on risk adjustment assessments using Quality Assurance methods

Junior Accountant

GradStaff - Dallas, TX

April 2012 to July 2012

75234

Posted all incoming cash receipts and scanned documents to digitize incoming cash receipts into Imageright

Handled sending past due invoice

Contacted finance companies and agencies to obtain status updates on collections and return premiums

Sales Associate

Burke's Outlet - Commerce, TX

October 2011 to December 2011

Handled all incoming inventory and ensured store safety for all customers and co-workers

Recorded all outgoing and incoming stock inventory

Operated sales transactions of store inventory including purchases, returns, refunds, and credit card payments

Administrative Assistant

Ajilon Professional Staffing Agency - Dallas, TX

May 2006 to August 2008

Organized, sorted, and assigned mail distribution for all employees

Composed and distributed inter-departmental memorandums ensuring timely delivery and receipt of important information while maintaining confidentiality

Handled calls and messages and forwarded them to the appropriate person among a 100 employee office

While under the staffing agency worked for Home Team Pest Defense and Chicago Title

Sports & Recreation Attendant

Morris Recreation Center - Commerce, TX

September 2006 to July 2008

Trained and supported student rock climbing activities

Educated students on camping/hiking/rock climbing gear and made sales transactions of Outdoor Adventure inventory

Ensured all students followed proper rock climbing safety guidelines

Inspected equipment to ensure all Outdoor Adventure gear was up to safety guidelines for customer usage

Took inventory of all Outdoor Adventure gear

Served in Co-Rockwall Manager positions for 6 months

Education

Bachelors in Professional Accountancy

Texas A & M University-Commerce

December 2011

Masters in Business Administration in Business Administration

Texas A & M University-Commerce - Commerce, TX

2006 to 2011

Skills

- Yardi (3 years)
- Essbase (2 years)
- Excel (8 years)
- ACE (2 years)
- Hyperion (2 years)
- Real Estate Manager (1 year)
- Business Objects (1 year)
- Workday (2 years)
- Reconciliation
- Gaap
- General Ledger
- SEC
- Quickbooks

- Accounts Payable
- Payroll
- Accounting
- Budgeting
- Bookkeeping
- Vision (Less than 1 year)
- Concur (1 year)
- Excel Macros (8 years)
- General Ledger (5 years)
- Journal Entries (5 years)
- Month-End Close (5 years)
- Excel Pivot Tables (8 years)
- Great Plains 2018 (Less than 1 year)
- Great Plains 2013 (Less than 1 year)
- FRX (Less than 1 year)
- Microsoft Word (5 years)
- Microsoft Powerpoint (5 years)
- SharePoint (4 years)
- Financial Analysis (5 years)
- Microsoft Office (5 years)
- Financial Report Writing
- Account Reconciliation
- Bank Reconciliation
- General Ledger Reconciliation
- Computer Networking
- Accounts Receivable
- SOX
- Financial Statement Preparation
- NetSuite (3 years)
- SAP (1 year)
- Cerner (Less than 1 year)
- BI Tools (Less than 1 year)
- Oracle (2 years)
- Power BI (1 year)
- Acumatica (1 year)
- ERP systems
- General ledger accounting
- Hyperion
- SAP
- GAAP

- Accounting
- Account reconciliation
- Financial statement preparation
- SOX
- NetSuite
- General ledger reconciliation
- Balance sheet reconciliation
- Financial analysis
- Accounts payable
- Workday
- Financial management
- Corporate finance
- Oracle
- Payroll
- Accounts receivable
- Analysis skills
- Power BI
- QuickBooks
- Budgeting
- Project management
- Analytics
- Profit & loss
- Yardi
- Computer networking

Links

<http://www.linkedin.com/in/joshua-paroski-0907a390>

Assessments

Spreadsheets with Microsoft Excel – Proficient

June 2021

Knowledge of various Microsoft Excel features, functions, and formulas

Full results: [Proficient](#)

Attention to detail – Proficient

July 2021

Identifying differences in materials, following instructions, and detecting details among distracting information

Full results: [Proficient](#)

Indeed Assessments provides skills tests that are not indicative of a license or certification, or continued development in any professional field.

Additional Information

- Handles and resolves critical quality problems using research abilities.
- Hands-on experience with statistical data collection and quality administration.
- Strong analytical skills, combined with effective communication, organizational skills and planning ability.
- Managerial qualities - Time management, project leadership and team work.
- Independent and self-directed - Can work with minimum supervision.
- Demonstrated achiever with exceptional knowledge of accounting and GAAP principles
- Skilled at learning new concepts quickly, working well under pressure, and communicating ideas clearly and effectively.
- Extensive computer training, including knowledge of multiple networking environments and business software packages